



January 25, 2013

City Council Committee Report

TO: Mayor and Council

**FR: Richard Perchuk, Operations Manager
Barbara A. Manson, Parks Supervisor**

RE: Bench Policy

Recommendation:

That Council hereby approves a City of Kenora Bench Policy and Bench Installation rate effective March 1, 2013; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to make an addition to the Tariff of Fees and Charges By-law #120-2011 at its February 18, 2013 meeting to give effect to this rate; and further

That Council gives three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-Law Number 120-2011 for this purpose.

Background:

A bench policy is required due to the increase in requests to purchase benches by residents for various areas within the City of Kenora, including trails, parks and green spaces. The policy provides guidelines and directions for receiving, installing and maintaining donated benches within the City of Kenora's municipal properties.

This policy will give uniformity to the benches placed within the City. The City will have control on where the benches are placed, what type of bench is placed in that area, and the decision if a bench is even required in the area requested.

The customer is responsible for the purchase of the bench, the cost of inscribing the bench (if requested) and the installation fee to the City of Kenora. The City will install the bench for a set fee of \$300.00.

No advertising or business promotion will be placed on the donated benches. Inscriptions on the bench would state "Donated by..." or "In Memory of..." or no inscription at all.

An application form has to be submitted to the Parks Supervisor for approval.

Budget: n/a

Communication Plan/Notice By-law Requirements:

Required under Schedule "A" to Notice By-law 144-2007; before passing or amending a by-law pertaining to fees and charges imposed by the municipality, Council shall give public notice of its intention to pass a by-law by placing it on applicable agenda preceding meeting subsequently posted on Portal.

Richard Perchuk, Operations Manager

Marco Vogrig, Engineer

Barbara A. Manson, Parks Supervisor